

**Muskegon River Watershed Assembly
Policy Committee Meeting Minutes
October 18, 2006
USDA Service Center, Fremont**

MRWA Executive Board Chair, Gale Nobes, convened the meeting at 4:45 p.m. Those present were:

Gary Noble, Executive Director
Gale Nobes, Chair
Greg Mund, Data Repository Chair

Marc Libants, Treasurer
Wayne Groesbeck, Secretary
Terry Stilson, Program Coordinator

Review of Agenda

Stilson added: "Approval of Minutes"

Noble added: "Articles of Incorporation & Bylaws – Review/Update & Attorney Comments"

Approval of Minutes

Libants motioned to accept the August 22 meeting minutes as presented. Mund supported the motion. Motion passed.

Old Business

Define "Position statement" vs. "Policy" – Much discussion was given to this subject. It was tabled until the next Policy Committee meeting.

Ideas for Future Policies – Nobes asked for any additions.

- Libants asked about the mailing list confidentiality.
- Mund responded that it was documented before employees were hired that the mailing list would always be confidential.

Stilson will send the list from the agenda again to Committee members and members can combine ideas and add others. Then, members will send edits/additions to Stilson before the next meeting.

Unofficial Policies – Stilson distributed her collection of "unofficial policies" from past meeting minutes. Committee members can use this list for additions for the "Idea" list from agenda.

Articles of Incorporation & Bylaws – Review/Update & Attorney Comments – Noble stated that he had added this to the agenda because the Board asked that the Policy Committee handle this. Noble will send a copy of these comments to Committee members.

New Business

New Committee Chair – Noble stated that Jim Rynberg has told him that he doesn't feel he can commit to as much time as this Committee needs and has verbally resigned from being its Chair. Noble and Nobes will begin to recruit another Chair.

Next meeting – The next meeting date/time will be determined after a new Chair is appointed.

Libants motioned to adjourn the meeting with Groesbeck's support. The meeting adjourned at 5:31 p.m.

Respectfully submitted,
Terry Stilson
Program Coordinator