Muskegon River Watershed Assembly  
Education Committee Meeting Minutes  
October 30, 2014  
FSU Johnson Hall, Room 322

***These minutes are not official until approved at the next regular meeting***

Committee Chair LaLonde convened the meeting at 4:18 PM with the following present:

Jean LaLonde, Chair  
Nancy Burmeister  
Bill Burmeister, FSU  
Cindy Fitzwilliams-Heck, FSU  
Terry Stilson, MRWA Prog. Director

Agenda – Stilson added: STEM report under New Business.

N. Burmeister motioned to approve the agenda and the September 17, 2014 meeting minutes with Fitzwilliams-Heck supporting the motion. Motion passed.

Old Business

Teacher Workshop

- Fitzwilliams-Heck reported that if we want to increase the workshop to four hours it would qualify as a teacher training for the Aquatic WILD facilitators.
  - It was decided not to increase the hours of this first workshop.
- Copyright restrictions on the book will mean we cannot copy parts of the lesson to give to the teachers. Student pages can be copied. Facilitators could provide a summary of the lesson or put it on a projector.
- Fitzwilliams-Heck stated that this workshop would give the teachers the flavor of what they could get if they participated in a longer training workshop.
- $12 will be the fee charged (includes the meal and materials).
- Stilson will check to see if the MAISD would complete the SCHECH paperwork.
- Four topics will be used for the workshop. Possibilities include:
  - Invasive species
  - Stormwater runoff
  - Habitat changes
  - Place-based education
  - Water quality
- Aquatic WILD lessons will be used for the sessions.
- Schedule will be made later with first and last sessions longer than the other two. The first session will include an introduction and the last session will include reflections.
  - B. Burmeister thought a uniform set of questions should be asked for the reflections.
  - Fitzwilliams-Heck thought an evaluation should be given to participants to complete as they go through the sessions and then collect during the last session.
- There will be two lessons per session. Two facilitators could lead each session.
  - Possible facilitators:
    - Jean LaLonde
Cindy Fitzwilliams-Heck
Nancy Burmeister
Erica Johnson
Vicki Sawicki
Terry Stilson
Alyssa Merten (Stilson will check with her)
Janet Vail (Stilson will check with her)

- Jessica Wagenmaker will be in charge of the food and direct the program outside the session areas.
- Fitzwilliams-Heck told about a new activity for invasive species and will get the information from the state facilitator.

- November meeting – bring books again, divide up and determine the topics and lessons each will do.
- Stilson will make changes to the flyer and distribute it to committee members.
- Flyers will be distributed to ISDs in January with the information in the newsletter, website, and Facebook. Other mailings will be distributed later.

Prioritizing Education Committee activities – Stilson will send the Strategic Plan with Education Committee responsibilities highlighted for discussion at the November meeting.
- A work plan will be discussed then.

New Business
STEM Symposium report – N. Burmeister reported that she manned the MRWA display at the STEM Symposium at the Granger on October 29.
- About 80 people attended – mostly educators
- Ferris students and other groups gave demonstrations
- Program involved a guest speaker
- Good contacts were made
  - Distributed flyers, activity books and other MRWA publications

Next meeting – The next meeting will be held on Thursday, November 20 at 4:15 pm.

The meeting adjourned at 5:18 pm.

Respectfully submitted,
Terry Stilson
Program Director